

Attorney Timothy P. Crawford, CPA, CELA*, CAP**
wanted to share this information with you.

Book Review: *Circles of Care-* How to Set Up Quality Home Care for Our Elders

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Most seniors, when given a choice, would prefer to remain at home instead of go to a nursing home. *Circles of Care* explains how to provide quality care for seniors in their own homes.

Drawing on 20 years of experience as a caregiving coordinator and consultant, author Ann Cason focuses on how to relate to and understand what a senior is going through in order to provide the best help. According to Cason, it is necessary to enter the elder's world in order to assess the elder's needs. She addresses many of the challenging behaviors that can typically arise, such as moodiness, combativeness, confusion and memory loss, and offers sensitive strategies for dealing with them. Cason explains how to determine when help is needed and what caregiving services are available. She also provides detailed information on caregiving, including an explanation on how to give a bed bath and sample menu suggestions.

Other chapters describe how to build a caregiving team, create daily schedules and routines, enrich the elder's environment, help the elder let go, work with difficult behaviors, and care for a dying loved one. Recognizing that sometimes a nursing home is necessary, Cason includes a chapter on finding a good facility.

Circles of Care incorporates case studies and stories that provide real-world examples as well as lots of practical tips. This wise book is a valuable resource for both family members and professional caregivers.

**“Those Who Plan Ahead Win.
Those Who Don’t Plan Ahead Lose.”**

This article is not intended as legal advice. It is basic information. I would recommend that you call Attorney Timothy P. Crawford for a free conference to discuss your situation in more detail. Attorney Timothy P. Crawford can be reached toll-free at 1-888-634-6675. When you call in, please mention the fact that you have read this article.

*Attorney Timothy P. Crawford is a Board Certified Elder Law Attorney(CELA). He has been Board Certified by the National Elder Law Foundation which has been approved as the Sole Certifying Organization for Elder Law Attorneys by the American Bar Association.

**Timothy P. Crawford was invited to join the Council of Advanced Practitioners of the National Academy of Elder Law Attorneys (NAELA) in August of 2005. The Council of Advanced Practitioners (CAP) is a small group of premier elder law attorneys, all of whom have been members of NAELA for at least 10 years, are certified as elder law attorneys by the National Elder Law Foundation, and are AV rated the top in the nation by Martindale Hubbell. A Service that provides an independent rating of the quality of attorneys.

**GREATER MILWAUKEE AREA OFFICES IN BROOKFIELD, GLENDALE,
MILWAUKEE & RACINE**

**“Helping Families in Wisconsin for Over 40 Years to Protect Their Assets from
Nursing Home Care Costs”**

“A majority of text has come from an article prepared by Attorney Howard S. Krooks, friend of Attorney Timothy P. Crawford, is used here with permission.”

FORM DISTRIBUTION CODE SHEET – FORM: ARTICLE PASSWORDS FOR YOUR COMPUTER

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(NOTE TO FORM TYPIST: INCLUDE THIS SHEET WITH ANY FORM BEING CHANGED OR CREATED, & MAKE THIS SHEET THE LAST PAGE OF THE FORM SAVED IN THE COMPUTER.)

BELOW IS A LIST OF THE LOCATIONS WHERE THE ATTACHED FORM WILL GO:

- A. TPC (all forms)
- B. SAM (all forms)
- C. RACHEL (all forms for Masters) TO BE PUT IN:
 - T19 #1 – Maxi
 - T19 #1 - Mini
 - T19 #2 Package
 - Crisis
 - Pre-Plan
 - BOTH Package
 - SPA #1 – Maxi
 - SPA #1 - Mini
 - Probate Avoidance Pkg. (PAP)
 - FFLT #1 Will Pkg
 - FFLT #2
 - FOLDERS IN CONFERENCE ROOMS (Library, JP’s Office, & BK)
 - CREDENZA– Sections A, C & D of T19 #2
- D. LYNN & NINA - FFLT SIGNINGS
- E. ELLEN (T19 Update forms and Signing Pkgs forms)
- F. HEATHER (Starter Packages and NOY Packages)
- G. FORMS IN FILES FOR UPCOMING APPTS (Signing Box & TPC’s Office)
- H. TAMI - Marketing Pkg: L&L Co-Counsel Pkg. Teaser/Order Pkg.
- I. TOP TEN - Tami
- J. WEBSITE – Tami & Howard Reverse Mortgage Folder - Tami
- K. SEMINAR FOLDERS – Rachel, Tami, Howard & Heather
- L. T19 MANUAL - Lynn & Rachel RESOURCE BOOK – Lynn & Rachel
- M. DEATH PKGS. – Kay & Lynn

THE FOLLOWING FORMS SHOULD BE GIVEN TO TPC AND ALL STAFF:

- 1. Maps
- 2. Locate File Form
- 3. GO TO Next Labels
- 4. Report Request Form
- 5. TPC Fax Sheet
- 6. Form Distribution Code Sheet
- 7. General Codes Sheet
- 8. 50% Discount Certificates